

Contact Details		Phone and Fax	Email Address
	<b>Ly Tran</b> Head Of International Office	+49 (22 22) 93 21 1980	<a href="mailto:international.office@alanus.edu">international.office@alanus.edu</a> <a href="mailto:ly.tran@alanus.edu">ly.tran@alanus.edu</a>
<b>Address:</b>	<b>Campus II:</b> Villestr. 3 53347 Alfter, Germany (Office Nr. 7)		

**Arrival and Orientation:**

<b>Orientation Program Dates</b>	Semester Opening Day: 18 Sept 2017
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**Academic and Administrative Exchange Information:**

<b>Course Descriptions (German)</b>	Please follow the indicated path on our web site <a href="http://www.alanus.edu">http://www.alanus.edu</a> Studium → studieren → Prüfungsamt → Modulhandbücher
<b>Type/level</b>	Bachelor / Master program. Except <b>Drama</b> : Diploma program
<b>Academic Calendar Dates</b>	<b>Spring term:</b> March – August <b>Autumn term:</b> September – February
<b>University services</b>	<b>Orientation session &amp; assistance by the International Office</b> Please arrange an appointment as soon as you arrive <a href="mailto:international.office@alanus.edu">international.office@alanus.edu</a> For academic related inquiries please contact the specific department secretariat
<b>German language course:</b>	The International Office can provide you with a list of cooperating language schools. Your Study Buddy can help you to find a tandem partner.
<b>Language of instruction</b>	<b>Predominantly German</b> , some English lectures may be available (prior arrangement with the faculties)
<b>Leisure Activities</b>	-University sports programme: <a href="https://www.alanus.edu/alanus-hochschule/zentrale-einrichtungen/hochschulsport/alanus-hochschule-einrichtungen-hochschulsport-campus.html">https://www.alanus.edu/alanus-hochschule/zentrale-einrichtungen/hochschulsport/alanus-hochschule-einrichtungen-hochschulsport-campus.html</a> -Social, informational and cultural events, excursions, seminars & workshops: <a href="http://bonn.esn-germany.de/">http://bonn.esn-germany.de/</a> for further questions contact <a href="mailto:study-buddy@alanus.edu">study-buddy@alanus.edu</a>

**Public Transport:**

<b>Public transport around the university</b>	<b>Alanus-location map</b> <a href="https://www.google.de/maps/@50.7387335,7.0185775,15z">https://www.google.de/maps/@50.7387335,7.0185775,15z</a>  <b>Next stops to Campus I: Departments: Eurythmy, Fine Arts and Drama</b> by bus (# 633) Hertersplatz (walkway approx. 15 minutes) from <i>Alfter Stadtbahn/Alanus Hochschule</i> Haltestelle by bus (# 882) Lohheckenweg (walkway approx. 8 minutes)  <b>Next stops to Campus II: all other departments at this campus</b> by tram (#18) Alfter Stadtbahn/Alanus Hochschule (walkway approx. 10 minutes) by train Roisdorf Bahnhof (walkway approx. 12 minutes) by bus (# 882, # 633) Im Benden (walkway approx. 5 minutes)  <b>DB Navigator App:</b> <a href="https://www.bahn.de/m/view/en/index.shtml">https://www.bahn.de/m/view/en/index.shtml</a>												
<b>SWB/VRS student's public transport ticket</b>	The <b>SWB/VRS student's public transport ticket</b> entitles you to travel within the entire SWB/VRS network i.e. in North Rhine-Westphalia, using public buses, trams, and regional trains: RB, RE, MRB or National Express, but not IC/ICE. You can travel round-the-clock even with a bicycle at no extra cost. Students can also take an extra person free-of-cost between Mo-Fr from 7p.m. to 3a.m. and weekends. The ticket costs 169,70€ <sup>1</sup> per semester. You must transfer the money to this bank account <b>once you have received</b> the acceptance letter <table border="1" data-bbox="472 2021 1419 2264"> <tr><td>Account holder:</td><td>Alanus Hochschule</td></tr> <tr><td>Bank</td><td>Bank für Sozialwirtschaft</td></tr> <tr><td>BIC</td><td>BFSWDE 33 XXX</td></tr> <tr><td>IBAN</td><td>DE 91370205 00000707 93 00</td></tr> <tr><td>Amount</td><td>169,70€</td></tr> <tr><td>Reference</td><td>Semesterticket_Surname_Name; e.g. Semesterticket_Smith_John</td></tr> </table> If you don't have a bank account, please contact <a href="mailto:international.office@alanus.edu">international.office@alanus.edu</a> , so you can pay the fee in cash as soon as you arrive in Germany.	Account holder:	Alanus Hochschule	Bank	Bank für Sozialwirtschaft	BIC	BFSWDE 33 XXX	IBAN	DE 91370205 00000707 93 00	Amount	169,70€	Reference	Semesterticket_Surname_Name; e.g. Semesterticket_Smith_John
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**Visa and Identification Requirements:**

<b>Student Visa</b>	<b>EU nationals:</b> No visa required, <b>but a residence permit</b> . It must be requested within 3 months after the arrival in Germany More Information: <a href="https://www.study-in.de/de/studium-planen/voraussetzungen/visum-und-aufenthaltserlaubnis_26604.php">https://www.study-in.de/de/studium-planen/voraussetzungen/visum-und-aufenthaltserlaubnis_26604.php</a>  <b>Non-EU national:</b> Please contact the German Embassy in your home country for the specific requirements before you come to Germany
<b>Registration at the city hall and Immigration Office (EU and non-EU nationals):</b>	All students (also EU citizens) who will stay in Germany for more than 3 months, will need to register in the following order: <b>(1)</b> <i>Bürgerbüro</i> (city hall) <b>(2)</b> at the <i>Ausländerbehörde</i> (Immigration Office – only for non-EU citizens) at the place of your residence.  Please do this once you have found accommodation.

<sup>1</sup> Stand 09.2017. Please check possible fee changes prior the transference

<b>If you have found accommodation in Alfter:</b>		
	<b>Alfter Bürgerbüro (city hall) „Melde und Passangelegenheiten“</b> Gemeindeverwaltung Am Rathaus 7 53347 Alfter <b>You need to bring the following documents:</b> <ul style="list-style-type: none"> <li>• passport</li> <li>• your address</li> <li>• Just in case: letter of acceptance with the scholarship information and Student ID</li> </ul>	<b>Alfter Ausländerbehörde</b> Ausländeramt Rhein-Sieg-Kreis Kaiser-Wilhelm-Platz 1 53721 Siegburg Please arrange an appointment beforehand by writing to <a href="mailto:service-abh@rhein-sieg-kreis.de">service-abh@rhein-sieg-kreis.de</a> <b>You need to bring the following documents:</b> <ul style="list-style-type: none"> <li>• passport</li> <li>• certificate of registration at the city hall</li> <li>• Letter of acceptance with the scholarship information and student ID.</li> <li>• One of <a href="#">these forms</a> filled in</li> </ul>
<b>If you have found accommodation in Bonn:</b>		
	<b>Bonn Bürgerbüro (city hall) “Dienstleistungszentrum für Bürger“</b> Berliner Platz 253 111 Bonn (better queue briefly before opening time or briefly before closing time)	<b>Bonn Ausländerbehörde</b> Oxfordstraße 19, 53111 Bonn Please arrange an appointment beforehand by writing to <a href="mailto:auslaenderamt@bonn.de">auslaenderamt@bonn.de</a>

**Estimated Expenses in Germany (monthly average September 2017):**

Rent	323 €	
Food and drink	168 €	
Clothing	35 €	
Learning materials	20 €	
NRW public transportation ticket	33 €	
Health insurance, medical costs, medicine	90 €	
Telephone, internet, TV	31 €	
Recreation, culture, sports	50 €	
<b>Total</b>	<b>€750</b>	

**Banking Information:**

<b>Banks nearby the campus</b>	<b>Deutsche Post</b> Landgraben 41, 53347 Alfter <b>VR-Bank Bonn eG</b> Am Herrenwingert 6, 53347 Alfter <b>Kreissparkasse Köln</b> Holzgasse 7, 53347 Alfter
<b>Are students recommended or required to open a bank account?</b>	We recommend opening a bank account right after your arrival in Bonn in order to be able to effectuate transactions such as your monthly rent and your semester contribution fee. For opening a bank account, you will need the following documents: <ul style="list-style-type: none"> <li>• passport</li> <li>• your proof of registration with the City of Bonn</li> <li>• your preliminary student ID</li> <li>• money</li> </ul> <p>Please note: <b>a student bank account (Girokonto)</b> should always <b>be for free</b>.          In the <b>Deutsche Post</b> (Landgraben 41, 53347 Alfter) you can withdraw money for free. Other banks and companies that offer this service are: Postbank, Commerzbank, Deutsche Bank, Shell Petrol Station, Obi Markt.</p> <p><b>More Information:</b> <a href="https://www.study-in.de/en/plan-your-stay/money-and-costs/money-and-bank-accounts_27017.php">https://www.study-in.de/en/plan-your-stay/money-and-costs/money-and-bank-accounts_27017.php</a></p>